

BAINBRIDGE TOWNSHIP REGULAR BOARD MEETING MINUTES

February 12, 2024

CALL TO ORDER:

Supervisor, Andrew Gardiner called the February 12, 2024 meeting of the Bainbridge Township Board of Trustees to order at 7:00 p.m. at the Bainbridge Township Hall, 7315 Territorial Road. The meeting began with the Pledge of Allegiance to the flag.

PRESENT: A. Gardiner, P. Hiler-Molter, N. Weber, J. Yetzke, D. Baiers **ABSENT:** None

APPROVAL OF CONSENT AGENDA

- **Consent Agenda** - Motion by J. Yetzke/D. Baiers to approve January 8, 2024 minutes as written and bills in the amount of **\$67,994.60**. (attached)

Clerk called roll: N. Weber, J. Yetzke, D. Baiers, P. Molter, A. Gardiner . No: None

PUBLIC COMMENT - **OPEN: 7:05 PM** **CLOSED: 7:05 PM**

TREASURER REPORT

- Treasurer report - Review bill summary and balance sheet. (attached)

REPORTS/SUPERVISOR:

- Berrien County Police Report, Deputy Plane presented December 2023. Assessor, Building, Mechanical, Electrical, Plumbing, Fire, Sister Lakes Fire, and Benton Township Fire. (attached)

UNFINISHED BUSINESS:

- Master Plan final draft will be presented to the Planning Commission at their March meeting.

NEW BUSINESS:

- **Hall Thermostat** - Motion P. Hiler-Molter/J. Yetzke to approve bid to replace thermostats and install a heat run in the south entrance for \$1350.00. (attached)
Clerk called roll: N. Weber, J. Yetzke, D. Baiers, P. Molter, A. Gardiner **Motion Carried**
- **Building Contract Renewals** - Motion P. Hiler-Molter/N. Weber to renew contracts for 2024-2025 for Ross Rogien, Building, Zoning and Building Official Official, Ron Kettlehut Electrical Inspector, Ken Benjiman Plumbing Inspector, Ken Jewel Mechanical Inspector and Tracy Neuman for Enforcement Officer. (attached)
Clerk called roll: N. Weber, J. Yetzke, D. Baiers, P. Molter, A. Gardiner **Motion Carried**
- **Public Safety Contracts** - Motion P. Hiler-Molter/N. Weber to approve renewal contracts for Sister Lakes Fire Department, Benton Township Fire Department and Coloma Library. (attached)
Clerk called roll: N. Weber, J. Yetzke, D. Baiers, P. Molter, A. Gardiner **Motion Carried**
- **Mowing Contract** - Motion P. Hiler-Molter/D. Baiers to renew Fadello mowing contract for 2024-2025 with revised fee schedule. (attached)
Clerk called roll: N. Weber, J. Yetzke, D. Baiers, P. Molter, A. Gardiner **Motion Carried**
- **2023-2024 Audit** - Motion A. Gardiner/J. Yetzke to sign letter of engagement for the 2023-2024 audit with Kruggel and Lawton. (attached)
Recorder called roll: N. Weber, J. Yetzke, D. Baiers, P. Molter, A. Gardiner **Motion Carried**

Minutes February 12, 2024 Continued

- **2024-2025 Salaries** - Motion P. Hiler-Molter/J. Yetzke to approve department salaries for 2024-2025. (attached)
Clerk called roll: N. Weber, J. Yetzke, D. Baiers, P. Molter, A. Gardiner **Motion Carried**
- **Clerk Salary** - Resolution offered J. Yetzke/ N. Weber to establish 2024-2025 salary for Clerk. (attached)
Clerk called roll: N. Weber, J. Yetzke, D. Baiers, P. Molter, A. Gardiner **Resolution Carried**
- **Supervisor Salary** - Resolution offered P. Hiler-Molter/ J. Yetzke to establish 2024-2025 salary for Supervisor. (attached)
Clerk called roll: N. Weber, J. Yetzke, D. Baiers, P. Molter, A. Gardiner **Resolution Carried**
- **Treasurer Salary** - Resolution offered P. Hiler-Molter/ J. Yetzke to establish 2024-2025 salary for Treasurer. (attached)
Clerk called roll: N. Weber, J. Yetzke, D. Baiers, P. Molter, A. Gardiner **Resolution Carried**
- **Trustee Salary** - Resolution offered P. Hiler-Molter/ A. Gardiner to establish 2024-2025 salary for Trustees. (attached)
Clerk called roll: N. Weber, J. Yetzke, D. Baiers, P. Molter, A. Gardiner **Resolution Carried**
- **2024-25 – Poverty Guidelines & Asset Test Resolution** – Resolution offered by P. Molter / D. Baiers. (attached)
Clerk called roll: P. Molter, A. Gardiner, J. Yetzke, D. Baiers, N. Weber **Resolution Carried**
- **Zoning 49V** – Resolution P. Hiler-Molter/J. Yetzke to approve Ordinance 49V . (attached)
Clerk called roll: N. Weber, J. Yetzke, D. Baiers, P. Molter, A. Gardiner **Resolution Carried**
- **2024-2025 Investment and Depository** – Resolution offered P. Hiler-Molter/D. Baiers . (attached)
- **Re-appoint Board Members** – Motion by A. Gardiner / N. Weber to approve Dave Peden to the Planning Commission for another 3 year term. **All in Favor**
- **Re-appoint Board Members** – Motion by A. Gardiner / J. Yetzke to approve Ron Bjes to the Planning Commission for another 3 year term. **All in Favor**
- **Re-appoint Board Members** – Motion by A. Gardiner / J. Yetzke to approve Ron Bjes and Gary Zilke to the Zoning Board of Appeals for another 3 year term. **All in Favor**
- **Budget Hearing 2024-2025** – Motion P. Hiler-Molter/A. Gardiner to hold 2024-2025 Budget Hearing on March 11, 2024. **All in Favor**
- **Strategic Leadership Council** – Motion A. Gardiner/P. Hiler-Molter to continue membership to the Strategic Leadership Council for \$250.00.
Clerk called roll: N. Weber, J. Yetzke, D. Baiers, P. Molter, A. Gardiner **Motion Carried**

Minutes February 12, 2024 Continued

PUBLIC COMMENT

OPEN: 7:45 PM

CLOSED: 7:50 PM

CORRESPONDENCE:

_Dry Hydrant information (attached)

ADJOURN : Motion by J. Yetzke / N. Weber to adjourn at 8:00 p.m.

All in Favor

Respectfully Submitted,

Patty Hiler-Molter, Clerk

Minutes are to be approved at the full Board Meeting on March 11, 2024