

**BAINBRIDGE TOWNSHIP
REGULAR BOARD MEETING MINUTES**

February 13, 2023

CALL TO ORDER:

Supervisor, Andrew Gardiner called the February 13, 2023 meeting of the Bainbridge Township Board of Trustees to order at 7:00 p.m. at the Bainbridge Township Hall, 7315 Territorial Road. The meeting began with the Ringing of the Bell and Pledge of Allegiance to the flag.

PRESENT: A. Gardiner, P. Hiler-Molter, N. Weber, J. Yetzke, Arriving at 7:05 D. Baiers **ABSENT:** None

APPROVAL OF CONSENT AGENDA

- **Consent Agenda** - Motion by P. Hiler-Molter / J. Yetzke to approve January 09, & February 02, 2023 minutes as written and bills in the amount of **\$126,811.00** (attached) **All in Favor/ Motion Carried**

PUBLIC COMMENT - **OPEN: 7:05 PM** **CLOSED: 7:05 PM**

TREASURER REPORT

- Treasurer report - Property tax deadline is February 14th & 28th before penalties are assessed. Also noted was the interest amount on deposit. (attached)

REPORTS/SUPERVISOR:

- Berrien County Police Report, Assessor, Building Mechanical, Plumbing, Fire, Sister Lakes Fire, and Ambulance: Pride Care. (attached)

UNFINISHED BUSINESS: None

NEW BUSINESS:

- **2023-24 - Supervisor Salary** –_Resolution offered by P. Molter / Y. Yetzke to approve in the amount of \$19,020.00 (attached)
Recorder called roll: N. Weber, J. Yetzke, D. Baiers, P. Molter, A. Gardiner **Resolution Carried**
- **2023-24 - Clerk Salary** - Resolution offered by J. Yetzke/ N. Weber to approve in the amount of \$19,890.00 (attached)
Recorder called roll: D. Baiers, P.Molter, A. Gardiner, N. Weber, J. Yetzke **Resolution Carried**
- **2023-24 - Treasurer’s Salary** -_Resolution offered by P. Molter / J. Yetzke to approve in the amount of \$20,352.00 (attached)
Recorder called roll: A. Gardiner, J. Yetzke, D. Baiers, P. Molter, N. Weber **Resolution Carried**
- **2023-24 – Trustee Salary** - Resolution offered by P. Molter / A. Gardiner to approve of \$1,720.00 salary and \$91.00 Per Meeting. (attached)
Recorder called roll: D. Baiers, N. Weber, J. Yetzke, A. Gardiner, P. Molter **Resolution Carried**
- **2023-24 – Poverty Guidelines & Asset Test Resolution** – Resolution offered by P. Molter / N. Weber. (attached)
Recorder called roll: P. Molter, A. Gardiner, J. Yetzke, D. Baiers, N. Weber **Resolution Carried**
- **2023-24 Salaries** – Resolution offered by P. Molter / J. Yetzke to review & approve 7.8% for employee salaries and hourly wages.. (attached)
Recorder called roll: J. Yetzke, D. Baiers, P. Molter, N. Weber, A. Gardiner **Resolution Carried**

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- **Contract Renewals** – Motion by P. Molter / J. Yetzke to approve contract renewals for Building/Zoning Administrator / Building Official, Enforcement Officer, Assessor, Benton Township Charter Fire Dept., Sister Lakes Fire Dept., Inspectors for Mechanical, Electrical and Plumbing, (attached) **All in Favor - Motion Carried**
- **HVAC Contract** – Motion by P.Molter / D. Baiers to hire Joshua Eisbrenner for HVAC maintenance at \$950.00 yearly. (attached)
Recorder called roll: D. Baiers, A. Gardiner, N. Weber, P. Molter, J. Yetzke **Motion Carried**
- **Mowing Contract** - Motion by P.Molter / D. Baiers to renew Fardello's Mowing contract with an increase of \$5 per mow.
Recorder called roll: P. Molter, N. Weber, J. Yetzke, A. Gardiner, D. Baiers **Motion Carried**
- **Berrien County "Trails Master Plan"** - Sent to the Master Plan Steering Committee for review.
- **Re-appoint Board Members** – Motion by P. Molter / D. Baiers to approve revised and updated Board Appointment chart.. **All in Favor - Motion Carried**
- **Ordinance Short Term Rental** - Motion by P.Molter / J. Yetzke to approve Ordinance 45B Short Term Rental Registration Ordinance.as amended .
Recorder called roll – J. Yetzke, N. Weber, P. Molter, A. Gardiner, D. Baiers **Motion Carried**
- **Double K Enterprises** – Motion by J. Yetzke / D. Baiers to purchase two computers, for Clerks office and Building Dept.
Recorder called roll: N. Weber, D. Baiers, A. Gardiner, P. Molter, J. Yetzke **Motion Carried**

PUBLIC COMMENT

OPEN: 7:43 PM

CLOSED: 7:44 PM

CORRESPONDENCE:

- State of Michigan - SEMCO Energy 21070
- State of Michigan – Michigan Gas Utilities 21066

ADJOURN – Motion by J. Yetzke / N. Weber to adjourn at 7:45 p.m.

All in Favor

Respectfully Submitted,

Patty Hiler-Molter, Clerk

Minutes are to be approved at the full Board Meeting on March 13, 2023