

**BAINBRIDGE TOWNSHIP**  
**7315 Territorial Road**  
**Watervliet, MI 49098**

**BUILDING PERMIT**  
**APPLICATION**

Permit #: \_\_\_\_\_

Date: \_\_\_\_\_

Bldg. Insp. Ph. #		Plan Chk Fee \$		Permit Fee \$		Rec'd by	
Job Address				Zoned District			
Property Owner's Name						Property Code	
Address			City		State	Ph. #	
Applicant/Contractor				Email			
Address				City		State	
Res. Bldrs. Lic. #			Exp. Date				
Fed. Emp. I.D. #			Or Reason Not Req'd.				
Workman's Comp. Carrier			Or Reason Not Req'd.				
Class of work	NEW	ADDITION	ALTERATION	REPAIR	MOVE	OTHER	
Describe work:							
Architect		Address				Valuation of work \$	
Type of Const.		Size of Bldg. (sq. ftg)			Height of Bldg. (must be to peak)		

Special Conditions: \_\_\_\_\_  
 \_\_\_\_\_

**PER MRC & MBC: IT IS THE DUTY OF THE PERMIT HOLDER OR THEIR AGENT TO NOTIFY THE BUILDING OFFICIAL THAT WORK IS READY FOR INSPECTION (R109.3 / A110.5)**

OTHER PERMITS REQUIRED		
	REQ'D	REC'D
Zoning		
Health Dept.		
Soil Erosion		
Plumbing		
Mechanical		
Electrical		
Soil Erosion		
Variance		
Other		

"Section 23a of the state construction code act of 1972, Act No. 230 of the Public Acts of 1972, being section 125.1523a of the Michigan Compiled Laws prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subject to civil fines of not less than \$100.00 nor more than \$500.00."

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Must be signed by all applicants)

**Homeowner's Affidavit**

I hereby certify the building work described on this application shall be installed by myself in my own single family dwelling in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Building Code as enforced by Bainbridge Township and shall not be covered up or put into operation until it has been inspected and approved by the Building Inspector. I will cooperate with the Building Inspector and assume the responsibility to arrange for necessary inspections.

Homeowner's Signature \_\_\_\_\_ Date: \_\_\_\_\_

# *Bainbridge Township*

*Berrien County*

**Ross Rogien, Building Inspector**

7315 Territorial Rd.

Watervliet, MI 49098

616-468-8040

## **PROJECT NOTES FOR ALL BUILDING PROJECTS**

- A. It is the Permit applicant's responsibility to provide all information regarding project location and setbacks from property lines, as well as becoming familiar with all applicable code requirements pertaining to your project. Additionally, per directive from the State Bureau of Construction Codes office, we are required to have on file a copy of the project floor plan(s), foundation, floor, and wall detail, load bearing girder sizes, and load paths for concentrated roof and/or floor loads with support system details for such.
- B. **Property line verification** is the responsibility of the Permit applicant and/or property Owner. The Building Inspector/Zoning Administrator will only verify required set backs from information supplied with the permit application information submitted by the applicant.
- C. Inspections are required for the following: footings and foundations, basement slabs with interior load bearing pads, foundation drains, basement sub grade prior to pouring floors. Framing—before installing insulation and drywall, or siding and roofing shingles. Electrical, Plumbing and Heating systems all require inspection prior to concealing any components. \*Drywall to be inspected prior to taping and finishing to verify condition of board and fasteners.
- D. On POLE BARN Structures—Only approved galvanized fasteners are code approved for any attachments to pressure treated components. Inspections are required for foundation holes, framing prior to installation of sub-sheeting or metal siding over the wall girts, or installation of roof shingles. Indicate header sizes and fastening methods on building plan. Precast concrete pads are NOT acceptable. Verify column loads on large header installations.
- E. Roof loading for our geographic location is now 50# live load, plus dead load, and ceiling and equipment loads where applicable. All attic spaces must be ventilated per code tables for your particular project.
- F. Egress windows are required for basements if no outside stairway or "walk out" condition exists. \*All bedrooms require at least one egress type window.
- G. Homes over 3500 sq. ft. finished area will require review and structural certification by registered design professional. \*\*\*We reserve the right to require project review and engineering data on projects with complex design and loading conditions as noted in the Building Code (regardless of size).
- H. Due to personal liability we cannot offer specific design and load calculations, however, we can approve details and certified documents pursuant to the provisions of the Building Code.
- I. Copies of the Michigan Residential Code and International Building Code (commercial) are available at the township office for your review should you need specific information with regard to your project—copies of specific sections can be made upon request—during regular business hours.
- J. **WHEN IN DOUBT-PLEASE CALL A QUALIFIED CONTRACTOR OR BUILDING DEPT. FOR SPECIFIC QUESTIONS ON YOUR PROJECT.**

**REMINDER TO THE PERMIT APPLICANT—**You are responsible for all applicable code requirements on your project—including familiarizing yourself with the code rules prior to starting the project.