

**BAINBRIDGE TOWNSHIP
REGULAR BOARD MEETING**

**MINUTES
July 12, 2021**

CALL TO ORDER:

Supervisor, Winkel, called the **July 12, 2021** meeting of the Bainbridge Township Board of Trustees to order at 7:00 p.m. at the Bainbridge Township Hall, 7315 Territorial Road. The meeting began with ringing of the bell and pledge allegiance to the flag.

PRESENT: R. Winkel, P. Hiler-Molter, N. Weber, D. Baiers, J. Yetzke / **ABSENT:** None

POLICE REPORT:

- Written report for May, 2021 submitted by Berrien County Sheriff's Department.

AUDIT – KRUGGEL & LAWTON:

- 2020 Audit was presented. "Unmodified/No Issues" with audit. Township holds a very consistent and healthy fund balance. Board was commended, by the Auditors, on their order of organization and total cooperation between them working together. (attached)

Motion by P.H. Molter / N. Weber to accept audit as presented by Kruggel/Lawton.

Recorder called roll: N. Weber, P. Hiler Molter, D. Baiers, J. Yetzke, R. Winkel

Motion Passed

AGENDA APPROVAL:

- Motion to approve July's agenda by D. Baiers / J. Yetzke

All in Favor / Motion Passed

PUBLIC COMMENT:

- Opened: 7:04 p.m. – Closed: 7:04p.m.

CONSENT AGENDA APPROVAL:

- Motion by D. Baiers / J. Yetzke to approve consent agenda & minutes of June 14, 2021 as written, with bills/payroll in the amount of **\$17, 931.24** (attached)

Recorder called roll: N. Weber, P. Hiler Molter, D. Baiers, J. Yetzke, R. Winkel

Motion Passed

TREASURER REPORT:

- Interest for June was reported, with 2 C.D.'s coming due in July. (attached)
Motion to approve Treasurer's Report by J. Yetzke / D. Baiers

All in Favor / Motion Passed

REPORTS/SUPERVISOR:

- Assessor, Building, Electrical, Enforcement, Fire: Sister Lakes & Benton Charter, Mechanical, Plumbing, Pride Care Ambulance (attached)
- **John's Glass** - Window condensation in Clerk's office is not due to window leakage. Condensation from shades is the problem and Clerk will contact Mattsons to move shade brackets forward from the window.
- **Shembarger Asphalt** - Parking lot is in excellent shape. Minor cracks were filled in by Supervisor and assessment of lot will be done again next year.
- **Danneffel & Territorial** - No Special Land Use Permit is necessary at this time. Property owner is constructing Hunters Club with no structures on premises.

- **WW II Monument** - Placing a bench in front of Monument was suggested, to detour a vehicle from driving in to far and possibly damaging the monument. Supervisor and Trustees will research a bench.
- **American Rescue Care Act** - John Yetzke and Andy Gardiner will attend meeting at Lake Michigan College to obtain information on going forward with Grant application. Clerk has filed necessary paperwork for the grant.
- **Office Sound Absorbers** - Trustee Baiers, is meeting with Supervisor and an insulation expert 7.13.21 to discuss insulating inside walls for a sound barrier. Supervisor will have Mr. Eric Smith to look at installing barriers on the ceilings. As well as some other minor job.
- **Hall Usage** – Motion by PH Molter / J. Yetzke to approve the usage of Board Room for an outside meeting of Coloma Frozen Foods members in August. for meetings from outside sources.

All in Favor / Motion Passed

UNFINISHED BUSINESS: None

NEW BUSINESS:

- **1st Quarter Budget** – Reviewed 1st Quarter Budget Amendments with no further action required. (attached)
- **Strategic Plan** – Supervisor & Clerk have reviewed Plan and everything is okay.
Motion by N. Weber / D. Baiers to accept as Strategic Plan as written. (attached)
- **Principles of Governance** – Motion by P H Molter / J. Yetzke to Accept & Post “Principles of Governance”.

All in Favor / Motion Passed

All in Favor / Motion Passed

PUBLIC COMMENT:

Opened: 7:25 p.m. – Closed: 7:25 p.m.

CORRESPONDENCE:

- Michigan Townships Association

ADJOURN:

- Motion by J. Yetzke / N. Weber to adjourn at 7:42 p.m.

All in Favor / Motion Carried

Respectfully Submitted

Patty Hiler-Molter, Clerk

Minutes to be approved at the August 16, 2021 meeting of the Bainbridge Township Board of Directors