

**BAINBRIDGE TOWNSHIP
REGULAR BOARD MEETING MINUTES**

February 08, 2021

CALL TO ORDER:

Supervisor, Rodney Winkel called the February 08, 2021 meeting of the Bainbridge Township Board of Trustees to order at 7:00 p.m. at the Bainbridge Township Hall, 7315 Territorial Road. The meeting began with the Ringing of the Bell & Pledge of Allegiance to the flag.

PRESENT: R. Winkel, N. Weber, J. Yetzke, D. Baiers **ABSENT:** P. Hiler-Molter

APPROVAL OF AGENDA – Motion by J. Yetzke / N. Weber to approve February 08, 2021 agenda.

**All in Favor
Motion Carried**

POLICE REPORT: Written report by Berrien County Sheriff's Dept. for the month of December, 2020.

PUBLIC COMMENT:

- Opened 7:03 p.m. / Closed 7:03 – no comments

APPROVAL OF CONSENT AGENDA

- **Consent Agenda** - Motion by J. Yetzke / D. Baiers to approve January 18, 2021 minutes as written & bills in the amount of **\$21,449.74** (attached)

**All in Favor
Motion Carried**

TREASURER REPORT

- Treasurer reported on interest earned, on how rates are going down, and she is watching rates for renewals. Also reported that property tax collection deadline is March 1st, 2021. (attached)
Motion by J. Yetzke / D. Baiers to accept Treasurers Report.

Recorder called roll: D. Baiers, R. Winkel, N. Weber, J. Yetzke **Absent:** P. H. Molter

Motion Carried

REPORTS/SUPERVISOR:

- Reports from Assessor, Building, Electrical, Mechanical, Plumbing, & Sister Lakes Fire Dept.
Trustees feel a need for more details on Enforcement reports.
The Jeff Miller, trailer park issue may need some legal consulting to remedy the problems.
Supervisor is working on repair or purchasing new computer for Building Administrator. (attached)

UNFINISHED BUSINESS:

- **Budget Worksheet** – Supervisor has been advised by legal consul to settle with Clean Cut in the amount of \$700.00, thus relieving the Township of any further liabilities concerning the Daiken drain that Clean Cut serviced incorrectly.
Supervisor announced that budget is down approx. \$34,000 which is 92-93% of budget. He feels the need for sound absorbers in secretarial area would be an investment Township should make.
Supervisor will also meet with Road Commission for discussion on roads and budget.
Dave Peterson, Township Attorney, is retiring and new Attorney will be James McGovern.

• **GENERAL APPROPRIATIONS ACT:**

Motion by D. Baiers / N. Weber to accept the 2021-2022 General Appropriations Act draft.

Recorder called roll: N. Weber, R. Winkel, D. Baiers, J. Yetzke **Absent:** P.H. Molter

Motion Carried

NEW BUSINESS -

- **Presentation by Watervliet Fire Department** was not given. They will contact us with more information at a later date, per Bill Whitney.
- **Payment to Sitting Board Secretaries-** it was agreed that secretaries that are participating on a Board will receive the same amount of pay, per meeting, the Chairman receives.

- **2021-2022 Supervisor Salary** – Resolution offered by J. Yetzke / N. Weber to approve in the amount of \$16,963-
Recorded called roll: D. Baiers, N. Weber, J. Yetzke, **Abstained:** R. Winkel **Absent:** P. Hiler-Molter
Motion Carried

- **2021-2022 Clerk Salary** - Resolution offered by J. Yetzke / N. Weber to approve in the amount of \$17,740-
Recorder called roll: R. Winkel, D. Baiers, N. Weber, J. Yetzke **Absent:** P. H. Molter
Motion Carried

- **2021-2022 Treasurer's Salary** - Resolution offered by J. Yetzke / R. Winkel to approve of \$18,154-
Recorder called roll: J. Yetzke, R. Winkel, D. Baiers,, **Abstained:** N. Weber **Absent:** P. H. Molter
Motion Carried

2021-2022 (D. Baiers) Trustee Salary - Resolution offered by R. Winkel / J. Yetzke to approve of \$1,532- & \$82-
per meeting

Recorder called roll: J. Yetzke, R. Winkel, N. Weber **Abstained:** D. Baiers **Absent:** P.H. Molter
Motion Carried

- **2021-2022 (J. Yetzke) Trustee Salary** - Resolution offered by N. Weber / D. Baiers to approve of \$1,532- & \$82-
per meeting
Recorder called roll: N. Weber , D. Baiers, R. Winkel **Abstained** J. Yetzke **Absent:** P.H. Molter
Motion Carried

LETTERS OF CONTRACT RENEWAL

- Motion by J. Yetzke / D. Baiers to renew **Assessor, Scott Anderson's** contract for 2021-2022 with a 1.62% increase (\$23,098-) **All in Favor / Motion Carried**
- Motion by J. Yetzke / D. Baiers to renew **Ordinance Enforcer, Tracy Newman's** contract for 2021-2022 at \$19.16 per hour, plus mileage. **All in Favor / Motion Carried**
- Motion by N. Weber / J. Yetzke to renew contract with **Electrical Inspector, Ron Ketelhut**, with the same percentage rate as in 2020. **All in Favor / Motion Carried**
- Motion by J. Yetzke / D. Baiers to renew **Mechanical Inspector contract with Rod Wilder**, at the same percentage rate as in 2020. **All in Favor / Motion Carried**
- Motion by D. Baiers / N. Weber to renew contract with **Ken Benjamin, Plumbing Inspector**, with the same percentage rate as in 2020. **All in Favor / Motion Carried**
- Motion by J. Yetzke / R. Winkel to approve 2021-2022 **Fee Schedule**. **All in Favor / Motion Carried**
- It was agreed **Salaries** were set at 1.62 % for 2021-2022.

PUBLIC COMMENT - Open 7:50 p.m. / Closed 7:50 p.m. – no comments

CORRESPONDENCE:

- State of Michigan - SEMCO Energy
- Kalkaska County Pandemic Resolution

ADJOURN – Motion by J. Yetzke / N. Weber to adjourn at 7:53 p.m.

All in Favor

Respectfully Submitted,

Rodney Winkel, Supervisor

Minutes are to be approved at the full Board Meeting on March 11, 2019