

BAINBRIDGE TOWNSHIP REGULAR BOARD MEETING MINUTES

January 13, 2025

CALL TO ORDER:

- Supervisor, Andy Gardiner, called the January 13, 2025, meeting of the Bainbridge Township Board of Trustees to order at 7:00 p.m. at the Bainbridge Township Hall, 7315 Territorial Road. The meeting began with the ringing of the bell and the Pledge of Allegiance to the flag.

PRESENT: A. Gardiner, P. Hiler-Molter, N. Weber, D. Baiers, J. Yetzke

ABSENT: NONE

PUBLIC COMMENT:

- Opened 7:01 p.m. Closed 7:02 p.m.

APPROVAL OF CONSENT AGENDA:

- Motion by A. Gardiner/J. Yetzke to approve December Minutes, Bills & Payroll in the amount of **\$17,756.34**, and Agenda. (attached)

Recorder called roll: A. Gardiner, P. Hiler-Molter, N. Weber, D. Baiers, J. Yetzke

MOTION CARRIED

SHERIFF'S REPORT:

- Supervisor, A. Gardiner presented the Berrien County Sheriff's Report. (attached)

TREASURER REPORT:

- Received Treasurer's Report for December 2024. Winter Taxes were mailed out on December 1st and are due back February 14, 2025.

Motion by A. Gardiner/P. Hiler-Molter to approve balance sheet and bill summary. (attached)

Recorder called roll: A. Gardiner, N. Weber, D. Baiers, P. Hiler-Molter, J. Yetzke

MOTION CARRIED

NEW BUSINESS:

- **POVERTY GUIDELINES & ASSET TEST RESOLUTION 2025:** Resolution offered by P. Hiler-Molter/N. Weber to approve the 2025 Poverty Guidelines & Asset Test..

Recorder called roll: A. Gardiner, N. Weber, D. Baiers, P. Hiler-Molter, J. Yetzke

RESOLUTION CARRIED

- **ROAD PROJECTS 2025:** Motion by P. Hiler-Molter/J. Yetzke to approve the BCRC road projects for 2025 (attached).

Recorder called roll: A. Gardiner, N. Weber, D. Baiers, P. Hiler-Molter, J. Yetzke

MOTION CARRIED

- **BUDGET AMENDMENTS:** Motion by P. Hiler-Molter/N. Weber to approve the Budget amendments for 2024-2025 Budget.

Recorder called roll: A. Gardiner, N. Weber, D. Baiers, P. Hiler-Molter, J. Yetzke

MOTION CARRIED

- **MEETING DATES--2025-2026:** Motion by P. Hiler-Molter/J. Yetzke to approve the meeting dates for 2025-26.

Recorder called roll: A. Gardiner, N. Weber, D. Baiers, P. Hiler-Molter, J. Yetzke

RESOLUTION CARRIED

- **WAGE EXPENSE 2025-26:** Motion by P. Hiler-Molter/D. Baiers to approve Bainbridge Township Salaries for 2025-26.
Recorder called roll: A. Gardiner, N. Weber, D. Baiers, P. Hiler-Molter, J. Yetzke **RESOLUTION CARRIED**
- **TOWNSHIP CONTRACT RENEWALS 2025-26:** Motion by P. Hiler-Molter/D. Baiers to renew the following contract renewals for 2025-26: Mechanical, Enforcement, Plumbing, Electrical, Building and Zoning, Benton Township and Sister Lakes Fire Departments, and Coloma Public Library.
Recorder called roll: A. Gardiner, N. Weber, D. Baiers, P. Hiler-Molter, J. Yetzke **MOTION CARRIED**
- **HVAC CONTRACT:** Motion by A. Gardiner/N. Weber to renew the HVAC contract for 2025.
Recorder called roll: A. Gardiner, N. Weber, D. Baiers, P. Hiler-Molter, J. Yetzke **MOTION CARRIED**
- **INVESTMENT & DEPOSITORY DESIGNATION RESOLUTION 2025-26:** Resolution offered by P. Hiler-Molter/J. Yetzke to approve the 2025-26 Investment & Depository Designation..
Recorder called roll: A. Gardiner, N. Weber, D. Baiers, P. Hiler-Molter, J. Yetzke **RESOLUTION CARRIED**
- **APPOINTMENT OF ZBA ALTERNATE:** Motion by P. Hiler-Molter/A. Gardiner to appoint Scott Blushcke as alternate on Zoning Board of Appeals.
Recorder called roll: A. Gardiner, N. Weber, D. Baiers, P. Hiler-Molter, J. Yetzke **MOTION CARRIED**
- **LETTER OF RESIGNATION FROM CLERK:** Motion by J. Yetzke/D. Baiers to accept P. Hiler-Molter's letter of resignation as Clerk, effective March 31, 2025.
Recorder called roll: A. Gardiner, N. Weber, D. Baiers, P. Hiler-Molter, J. Yetzke **MOTION CARRIED**

PUBLIC COMMENT:

Joseph Fletcher, 9055 Danneffel Road: inquired about the timeline for both MEC hook up and road improvements.

CORRESPONDENCE:

ADJOURN: Motion by J. Yetzke / N. Weber to adjourn at 7:38 p.m. **ALL IN-FAVOR MOTION CARRIED**

Respectfully Submitted,

Patty Hiler-Molter, Clerk

Minutes are to be approved at the full Board Meeting on February 10, 2025.

All matters listed under the Consent Agenda are considered routine by the council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.