

**BAINBRIDGE TOWNSHIP
REGULAR BOARD MEETING MINUTES
February 08, 2016**

CALL TO ORDER:

Supervisor, Jerry Jollay called the February 8th, 2016 meeting of the Bainbridge Township Board of Trustees to order at 7:00 p.m. at the Bainbridge Township Hall, 7315 Territorial Road. The meeting began with the Ringing of the Bell by Jon Hinkelman followed by the Pledge of Allegiance to the flag.

Present: J. Jollay, N. Weber, P. Hiler-Molter, J. Yetzke, Don Baiers **Absent:** None

POLICE REPORT: Report was given by Berrien County Deputy, Mazurek (attached)

PUBLIC COMMENT:

- Opened 7:03p.m. / Closed 7:24 p.m.

APPROVAL OF CONSENT AGENDA

- **Consent Agenda** - Motion by P. H-Molter/J Yetzke to approve January 11th, 2016 minutes as written and Special Meeting minutes of January 13, 20, and February 3, 2016 as written, and bills in the amount of **\$39,235.70** (attached)
Recorder called roll: Patty Hiler-Molter, N. Weber, J. Yetzke, J. Jollay, D. Baiers - **Motion Carried**

TREASURER REPORT

- Treasurer reported. It was also reported that property tax bills were coming in quite nicely. (attached)

REPORTS/SUPERVISOR:

- Supervisor reported that the final copy for the Memorial Stone has been given to St. Joe Monuments, and he anticipates the stone will be in place early spring,
- Reports from Assessor, Building, Electrical, Mechanical/Plumbing, Fire Dept., and Pride Care were submitted. (attached)

UNFINISHED BUSINESS:

- **Building Inspection Services Contract 2016-17** – Resolution N. Weber / J. Jollay to accept new contract for Building Inspector and Building Official. (attached)
Recorder called roll: N. Weber, J. Yetzke, J. Jollay, D. Baiers, P. Hiler-Molter **Motion Carried**

NEW BUSINESS:

- **Budget Amendment** – Motion by J. Jollay / P. Hiler-Molter to accept the 2015-2016 Budget Amendments (attached)
Recorder called roll: N. Weber, J. Jollay, D. Baiers, P.Hiler-Molter, J. Yetzke **Motion Carried**
- **Hourly Wages** – Motion J. Yetzke / J. Jollay to accept 3% for hourly wage employees (attachment)
Recorder called roll: J. Jollay, N. Weber, D. Baiers, J. Yetzke, P. Hiler-Molter **Motion Carried**
- **Supervisor Salary** – Resolution by N. Weber / J. Yetzke to approve 2016-17 Supervisor Salary of \$ 15,275 (attached)
Recorder called roll: N. Weber, D. Baiers, P. Hiler-Molter, J. Yetzke, J. Jollay **Resolution Carried**
- **Clerk Salary** – Resolution by J. Jollay /D. Baiers to approve 2016-17 Clerk Salary of \$ 15,974 (attached)
Recorder called roll: D. Baiers, N. Weber, J. Jollay, J. Yetzke, N. Weber **Resolution Carried**
- **Treasurer Salary** – Resolution by D. Baiers / P. Hiler-Molter to approve 2016-17 Treasurer Salary of \$ 16,347 (attached)
Recorder called roll:, D. Baiers, P. Hiler-Molter, J. Yetzke, J. Jollay, N. Weber **Resolution Carried**
- **Trustee Salary** – Resoluton by P. Hiler-Molter / N. Weber to approve 2016-17 Trustee Salary of \$ 1,377, (78.80 per meeting) (attached)
Recorder called roll: P. Hiler-Molter, N. Weber, D. Baiers, J. Jollay, J. Yetzke **Resolution Carried**

February 8, 2016 Minutes (con't)

- **Enforcement Administrator Contract** – Motion by J. Jollay / J. Yetzke to approve 2016-17 Enforcement Administrator contract with a 3% increase. (attached)
Recorder called roll: J. Yetzke, D. Baiers, N. Weber, J. Jollay, P. Hiler-Molter **Motion Carried**
- **Mechanical/Plumbing /Electrical Contracts** – Motion by J. Jollay / J. Yetzke to approve 2016-17 contracts. (attached)
Recorder called roll: N. Weber, J. Yetzke, J. Jollay, P. Hiler-Molter, D. Baiers **Motion Carried**
- **Policy Book Amendment** – Motion by P. Hiler-Molter / J. Jollay to approve 2016-17 Policy Book Amendment.
Recorder called roll: D. Baiers, P. Hiler-Molter, J. Yetzke, J. Jollay, N. Weber **Motion Carried** (attached)
- **Resolution Adopting Poverty Exempt Income & Asset Test** - Resolution by P. Hiler-Molter / N. Weber to accept 2016-17 new guidelines. (attached)
Recorder called roll: J. Jollay, J. Yetzke, N. Weber, P. Hiler-Molter, D. Baiers **Resolution Carried**
- **Assessor's Contract** – Motion by N. Weber / D. Baiers to approve 2016-17 contract with a 3% increase. (attached)
Recorder called roll: D. Baiers, J. Jollay, N. Weber, J. Yetzke, P. Hiler-Molter **Motion Carried**
- **Depository Designation Resolution** – Resolution by D. Baiers / J. Jollay to accept resolution.
Recorder called roll: P. Hiler-Molter, D. Baiers, J. Yetzke, J. Jollay, N. Weber **Resolution Carried**
- **Fee Schedules** – Motion by J. Yetzke / D. Baiers to keep fees for 2016-17 the same as last year. (attached)
Recorder called roll: J. Yetzke, D. Baiers, P. Hiler-Molter, N. Weber, J. Jollay **Motion Carried**
- **Meeting Dates** – Motion by J. Jollay / P. Hiler-Molter to accept meeting dates for 2016-17. (attached)
Recorder called roll: N. Weber, J. Yetzke, D. Baiers, J. Jollay, P. Hiler-Molter **Motion Carried**
- **Letters to Fire Depts.** - Watervliet and North Berrien: Motion by J. Yetzke / J. Jollay to approve sending letters to the Fire departments, outlining cost study. (attached)
Recorder called roll: P. Hiler-Molter, N. Weber, J. Yetzke, D. Baiers, J. Jollay **Motion Carried**
- **Southwest Michigan Planning Commission** – Motion by J. Yetzke / J. Jollay to approve requesting Southwest Michigan Planning Commission for data collection for cost study of Fire Departments contracts.
Recorder call roll: J. Yetzke, D. Baiers, N. Weber, P. Hiler-Molter, J. Jollay **Motion Carried**

PUBLIC COMMENT:

- **Opened 8:36 p.m. / Closed 8:37 p.m.**

CORRESPONDENCE:

- **SEMCO Energy**
- **State of MI – MI Gas Utilities - Case #U-17940**
- **State of MI - Indiana & Michigan Power – Case U-17942**

ADJOURN:

- Motion by J. Jollay / N. Weber to adjourn meeting at **8:40 p.m.** **Motion Carried**

Respectfully Submitted,

Patty Hiler-Molter, Clerk

Minutes are to be approved at the full board meeting on March 14, 2016